

DATA STANDARDS ADVISORY COMMITTEE

January 27, 2026

10:00 a.m. – 12:00 p.m., via Zoom Webinar

MINUTES

Present: Odette Apodaca, Gil Bensinger, Laurie Allen, Daniel Bowman, Summer Dalton, Ralph Garcia, Christopher Fong, Adele May, Susann Holland, Randy Kennedy, Niltza Flores, Angel Manquero as proxy for Tania Nieblas, Ginger Rodas, Marcos Romero, Danica Sanchez, Adam Walterson, and Michael Malone

Not Present: Laura Bergan, Ester Reeves, Katrina Solis, Jeanette Wiesenhofer, and Dean Hammel

Administrative Office of the Courts (AOC) and Guests: Janet Barbeau (Maricopa), Gail Pals (AOC), Mary Bellefeuille (Mesa), Lorri Behunin (Chandler), Jennifer Ferguson (Maricopa), Melanie Cluff (AOC), Anirban Mitra (AOC), Allen Wheeler (Pima), Jessica Cooley (Pima), Scott Fitzpatrick (Scottsdale), Michele Gillich (AOC), Patrick McGrath (Chandler), Jennifer Jones (AOC), Laura Ritenour (AOC), Laura Elena Navarro Cobos (Paradise Valley), and Michael Wise (AOC)

I. CALL TO ORDER

A. Welcome and Opening Remarks

The January 27, 2026, meeting of the Data Standards Advisory Committee was called to order at 10:02 a.m. by Mike Malone, meeting chair. Mike welcomed members and proxies, took roll call, established a quorum, and noted the meeting was being recorded.

B. December 2, 2025, Meeting Minutes

Mike Malone displayed the December 2, 2025, draft meeting minutes. Mike asked for a motion to approve the minutes.

Odette Apodaca made a motion to approve the minutes, and Randy Kennedy seconded the motion. The committee voted and the motion passed unanimously.

C. Call to the Public

Mike Malone made a call to the public for comments. There was no response.

II. ITEMS FROM PREVIOUS MEETINGS AND NEW ITEMS

D. Review/Discuss/Vote – Code Standardization Requests

i. Code Standardization Requests – Hearing Results Code Set

Laura Ritenour presented the Hearing Results Description spreadsheet and reviewed previous work completed. Jennifer Ferguson discussed the findings on the MCSC hearing results. A question was proposed as to whether courts that do not currently use hearing results would be required to adopt them in the future. It was clarified that the field is desired but not mandatory; however, if courts choose to implement hearing results, they must use the standardized list. The committee also discussed potential statistical uses for this data and whether or not hearing result descriptions should follow a past-tense format rather than present-tense. There was no vote on this item.

ii. 2027–2030 Required Data Elements Draft Checklists

Laura Ritenour presented the draft checklists for 2027–2030 and requested member feedback. Members discussed whether implementation should align with actual data requests and the workload involved compared to anticipated usage. The discussion included whether providing data to AOC could reduce the need for monthly reports and the issuing a new Administrative Directive for the upcoming checklist cycles. To allow members additional time for review and feedback with their teams, this item was tabled until the February meeting.

E. Review/Discuss/Vote – New Code Standardization Requests

i. Review/Discuss/Vote – New Code Standardization Requests: Small Claims Subtypes

Laura Ritenour presented the request for small claims subtypes. Janet Barbeua and Gail Pals provided additional context noting its connection to the eFiling project with MCJC.

Summer Dalton made a motion to approve the request, and Laurie Allen seconded. The committee voted and the motion passed unanimously.

ii. Appearance Reason Code Set

Laura Ritenour requested committee members send a list of the Appearance Reasons to the code standards team so they can begin reviewing.

F. FYI – Stats Team Participation in 2026 Meetings

Mike Malone reminded the committee that a member of the AOC Statistics Team will join meetings during February, May, August, and December of 2026.

G. Updates, Comments and Questions from Members

There were no updates, comments, or questions from members.

H. Adjournment

A motion to adjourn the meeting was made by Ginger Rodas at 10:53 a.m.

I. Next Committee Meeting Date

Tuesday, February 24, 2026, 10:00 a.m. – 12:00 p.m., Zoom Webinar